



15100 S. Western Avenue Suite 100
Oklahoma City, OK 73170
Phone: 405-310-2222 Fax: 405-310-2176

RENTAL/CREDIT APPLICATION

Property Information (Office use only) Date _____	
Move in Date _____	Term of Lease _____
Property Address _____	Received _____
Rent \$ _____	Dep. Amount received from applicant \$ _____
Deposit \$ _____	Returned to leasing agent _____
Complete application submitted _____	

PERSONAL INFORMATION

Name (first, middle, last) _____
 Social Security Number _____ - _____ - _____
 Date of Birth _____
 How many co-habitants? Adults' _____ Children _____
 How do you know them? _____
 How many pets? Dogs _____ Cats _____ Other _____ Breed _____
 Home phone number _____ Work phone number _____
 Cell/text phone number _____ Email address _____
 In case of emergency contact _____ Phone _____

Current Address _____ City/State/Zip _____
 How Long? _____ Monthly Rent / Mortgage _____
 Reason for leaving _____
 Managing Agent/Owner _____ Phone _____

Previous Address _____ City/State/Zip _____
 How Long? _____ Monthly Rent / Mortgage _____
 Reason for leaving _____
 Managing Agent/Owner _____ Phone _____

How did you learn about the property you are inquiring about? (Please check all that apply.)
 Newspaper (____) Sign/Banner (____) On-line (____) Personal Referral (____) Other _____

EMPLOYMENT INFORMATION (please provide pay stub/tax return)

Current Employer _____	Position _____
Supervisor Name _____	Phone Number _____
Gross Income \$ _____ per _____	Length of Employment _____
Previous Employer _____	Position _____
Gross Income \$ _____ per _____	Length of Employment _____

PERSONAL REFERENCES/RELATIVES

Name	Relationship	Phone Number
1) _____	_____	_____
2) _____	_____	_____

VEHICLE IDENTIFICATION

Make/Model/Year _____ Tag # _____ State _____

DL # and State Issued _____

DEBT TO MONTHLY INCOME RATIO

Income #1 (_____)	Car Payment (_____)
Income# 2 (_____)	Car Payment – 2 (_____)
Other Income(_____)	Car Payment – 3 (_____)
Other Income(_____)	CCcard Payments (_____)
Detail of Other Income - _____	Child Support (_____)
_____	Other Payments (_____)
_____	Other Payments (_____)

– Total of Payments

OTHER INFORMATION

HAVE YOU EVER: Been Charged with a Felony? (_____) Yes (_____) No
 If Yes, What Year? (_____) What State? (_____)
 Filed for Bankruptcy? (_____) Yes (_____) No
 If Yes, What year? _____ Where? _____
 Been Evicted from Tenancy? (_____) Yes (_____) No
 Willfully or intentionally refused to pay rent when due? (_____) Yes (_____) No
 Been named in any lawsuit in court? (_____) Yes (_____) No

DISCLOSURE

I hereby apply to lease the above described premises for the term and upon the conditions above set forth and agree that the rent is payable on the 1st day of each month in advance, as an inducement to the owner of the property and to the agent to accept this application. I warrant that all statements above set forth are true; however, should any statement made above be a misrepresentation or not a true statement of facts, \$50.00 of the deposit, plus any additional damages, will be retained to offset the agent’s cost, time, and effort in processing my application. Also, I UNDERSTAND THAT NO PETS ARE ALLOWED without prior written specific pet authorization from Sterling Property Management, LLC _____ (Initials).

Upon our acceptance of this application, which is in our sole discretion, the deposit shall be retained as part of the security deposit. If so approved and accepted, the Applicant agrees to execute a lease for _____ months, in a lease form provided by the owner or owner’s agent, before possession is given and to pay the balance of the security deposit within _____ business banking days after being notified of acceptance, or the deposit will be forfeited as liquidated damages in payment for the agent’s time and effort in processing my inquiry and application, including making necessary investigation of Applicant’s credit, character and reputation. If this application is not approved and accepted by the owner or the agent, the deposit will be refunded less \$50.00 to offset the agent’s cost, time and effort in processing my application. The applicant hereby waives all claims for damages by reason of no acceptance which the owner or owner’s agent may reject, in their sole and absolute discretion, without stating any reason for doing so.

APPLICANT AGREES THAT AS PART OF AGENT’S PROCEDURE FOR PROCESSING THIS APPLICATION, AN INVESTIGATIVE CONSUMER REPORT MAY BE PREPARED WHEREBY INFORMATION IS OBTAINED THROUGH PERSONAL INTERVIEWS WITH MY NEIGHBORS, FRIENDS, EMPLOYERS, PAST LANDLORD’S, AND OTHERS WITH WHOM I MAY BE AQUAINTED. THIS INQUIRY INCLUDES, BUT IS NOT LIMITED TO, INFORMATION AS TO MY CREDIT, CHARACTER, GENERAL REPUTATION, PERSONAL CHARACTERISTICS, AND MODE OF LIVING. I hereby authorize verification of the information provided in this application from my credit sources, current and previous landlords and employers, and personal references, and I indemnify them and the owner and owner’s agents from any claims brought forth as a result of providing information in relation to this application.

THE ABOVE INFORMATION, TO THE BEST OF APPLICANT’S KNOWLEDGE, IS TRUE AND CORRECT.

Signature of Applicant _____ Date _____